

WELCOME TO CHUM!

We are pleased to inform you that we have reserved a place for _____
in the following class for the 2020-2021 school year: _____ Child's Name

Please read the enclosed information carefully. If you have any questions, please feel free to call or text me, Bethany Stevenson, at (269) 267-9944. Each child who enters CHUM must be toilet-trained (no pull-ups).

Class Enrolled	Class	Days	Time	Teacher
	3AM	Tuesday, Thursday	9:15am – 11:30am	Lauren Huberty
	4AM	Monday, Wednesday, Friday	9:00pm – 11:30pm	Lauren Huberty

Our preschool follows the Portage School District calendar for all holiday breaks and cancellations.

Registration

To hold your child's place at CHUM for the 2020-2021 school year, please send by **February 22, 2020** to ensure a spot in our program and to save the \$45 activity fee:

- 1) **\$65 NON-REFUNDABLE registration fee**
- 2) **Parent Information Form & Sign Up Sheet**

Please mail your check and all paperwork to the following address:

**Bethany Stevenson
7404 Mackenzie Ln
Portage, MI 49024**

Please be sure to mail your payment with adequate mail delivery time to ensure it is received by February 22, 2020. If you decide not to enroll your child in CHUM, please contact us so we can enroll children who are on our waiting lists. If you register after our first/second tuition due dates - please inform our enrollment chair of how/when payment will be received.

Co-op Responsibilities

CHUM is a co-op preschool, which means parents assist the teacher in running the school. These tasks allow you to be closely involved with your child's growth and to also meet and get to know other children and parents in the program. We cannot operate without the help and support of our parents. The only paid individual we have at the school is our teacher. **All parents are expected to donate their time to maintain the daily operation of CHUM, thus keeping tuition prices low.**

- Attend Fall Orientation Meeting (Even for returning CHUMmers. This is a licensing requirement)
- Work in the classroom an average of 2 times per month and provide snack for your child's class several times per year
- Attend field trips with your child
- Assist with two preschool events and take on a small job for the year or serve on the CHUM board.
- Participate in fundraising activities

Fundraising

CHUM preschool offers a variety of fundraising opportunities and your family's participation is very important to the success of our school! Our fundraising dollars go towards improving the preschool program by helping to provide new classroom equipment, learning manipulatives, and maintenance of our preschool playground, reducing tuition etc. **Some fundraisers include: Annual Trike-a-thon, Yankee Candle Sale, and the Scrip Program.**

Our fundraising also offers you ways to save on your tuition:

- Fundraising-get a \$50 credit for each \$350 raised
- Scrip-purchase gift cards at a discount and reduce your tuition

More information about these programs and other ways to save on tuition are available on our webpage, chumpreschool.org.

Tuition

Tuition for the 2020-2021 school year is as follows:

3AM: \$952 (8 payments of \$119)
4AM: \$1,432 (8 payments of \$179)

Tuition is payable in 8 equal installments, due as follows:

- July 15, 2020 (Plus \$63 Fingerprinting Fee payable to Identigo*)
- September 15, 2020
- October 15, 2020
- November 15, 2020
- January 15, 2021
- February 15, 2021
- March 15, 2021
- April 15, 2021

*The Fingerprinting Fee will be reimbursed for one working parent per family per family if fingerprinting is **completed** by July 15th, 2020.

What is Next?

In June, the CHUM President will be in touch via email to remind you of upcoming payments and to inform you about several forms in an "Introduction Packet" we will need completed. Most of these forms can be accessed on our website, chumpreschool.org. Further instructions and details will be given in the June so please be on the lookout for that email.

- **Tuition Payment Due-July 15th, 2020**
- **Complete Fingerprinting-July 15th, 2020**
 - You will complete the form and return to Lauren Huberty. She will let you know when your information has been submitted and you are ready to schedule an appointment.
- **Introduction Packet**
 - In June, several forms will be available on our website, chumpreschool.org. The CHUM president will email and explain these forms and give further instructions at that time.
- **Green Health Appraisal Form**
 - The Introduction Packet will also include a Health Appraisal Form. Each child must have a Health Appraisal Form filled out, signed by a physician and returned to CHUM no later than **August 31, 2020** or your child cannot start school (This is REQUIRED by the state licensing regulations. This form is valid for two years from the date of your child's last physical).
- **White Card**
 - There will be a white information card given to you either before or at the orientation. This card is required by the State of Michigan and is kept in the classroom to be used by our teacher in case of an emergency.

We look forward to a great school year! If you have any questions, please feel free to call me.

Sincerely,
Bethany Stevenson
CHUM Preschool Admissions
269-251-2131

CHUM Preschool admits students of any race, color, nationality, or ethnic origin. R 1/20